



Traveling Scholar Request Form

- Only up to six (6) credit hours may be obtained as a Traveling Scholar and used in a graduate plan of study.
- UCF graduate students may not enroll as traveling scholars in the semester they graduate at UCF
- It is the student's responsibility to request that an official transcript be sent to the UCF College of Graduate Studies so that the approved course(s) and credit hours can be transferred to the UCF transcript in a timely manner.
- Deadline for submission: last day of add/drop for the semester in which the courses are being requested.
- Traveling Scholar credits will only be accepted as earned UCF credits if the grades obtained are B- or higher.

Student Information

Date: _____ Expected Graduation Term: _____

Family or Last Name: _____ First Name: _____

UCFID: _____

Knights Email Address: _____

Telephone (home): _____

Reason for participating in the Traveling Scholar Program (Student must be a current/active UCF graduate student)

Name of Host Institution: _____

Semester/Year course(s) will be taken: _____

<u>Course prefix and #</u>	<u>Course title</u>	<u>Credit hours</u>
_____	_____	_____
_____	_____	_____

Note: If plans change and you do not enroll in the course(s) at the institution and in the term indicated above, please send UCF College of Graduate Studies written notification so that we can update your records.

The above named graduate student is in good standing in the:

Degree Program: _____ College/School: _____

We request that the above course(s) be transferred to the graduate plan of study for the student named above.

Adviser Signature: _____ Print Name: _____ Date: _____

UCF College of Graduate Studies Signature: _____ Date: _____