

**2015-2016 CAH GRADUATE STUDIES AND RESEARCH COMMITTEE MINUTES**  
**Friday, November 20, 2015, College of Arts & Humanities**  
**E-meeting**

**Attending (all were emailed):** M. Brenckle, S. French, L. Hepner, D. Jones, T. Thaxton, G. Vitanova, S. Warfield, K. Watson

**CC'ed in correspondence:** B. Clercx, H. Lopez, R. McDaniel, J. Moore, B. Noel, T. Philpotts, J. Sacher, M. Santana, M. Strawser, E. Wardle

Trisha Farmer emailed all committee members the following message:

“Forwarding from Lynn....

Due to a short agenda, we are having an e-meeting! Please note that due to the e-meeting, a physical meeting will not take place this Friday, November 20.

There are three new course additions; two in History and one in Philosophy. The remaining agenda items are three English course revisions (each with clear rationale for the changes) and one History continuation from the 5-year course review. Additionally there are program revisions to the MA in History and History – Public History track. The attachments address the straight forward nature of these revisions. I want to remind everyone that we won't be this lucky for our January meeting when we will be reviewing Graduate Student Awards and the Faculty Excellence in Research Award.

The first two attachments are for the History MA program changes. The next two attachments are for the History MA – Public History track program changes. Minutes for the last GS&R committee e-meeting (10/23/15) are next. Lastly, the course agenda is attached.

All items can also be found at the CAH\_GS&R folder (which you all should be able to view). Please click the link to view the folder: \\net.ucf.edu\cah. You should be able to see the link to the GS&R folder. Once in the GS&R Folder go to 2015-2016 > November 20. You all should have access to it on your work computers. Everyone has read-only capabilities and cannot access the server at home unless you're on the NET Domain and have access to VPN. However, you can save documents on your desktop and take them home to view. If you have problems locating the shared folders, please let me know. I can talk you through with what little knowledge I have or I can ask CAH Tech to help.

To Vote Electronically (For GS&R committee members only):

As with previous e-meetings, we “vote” electronically through Outlook. Click the “Vote” button in the “Respond” area at the top of the email; the “vote” button is located just to the left of the “Reply/Reply All” buttons:

Once you click the "Vote" button, please select "approve", "reject", "abstain", or "approve with exceptions". The system will then ask you to confirm your vote and if you have any additional comments.

Please note that when you use this feature you are voting on the entire agenda; so, if you approve some course items but do not approve others, you should select the "approve with exceptions" button and then explain the vote in the body of your e-ballot.

If you are accessing your email via webmail.ucf.edu, you will not have access to the voting buttons. In that case, please reply to this email with your e-vote decisions.

Please review the attached documents and then send me your electronic vote by Friday, November 20. If you have any questions or concerns, please let me know!

Thanks,  
Trisha"

**Program Revisions:**

Department of History: History MA and History MA – Public History Tracks programs. Refresh course offering, added language to thesis hours, and adjusted admission language. Majority approved.

**Course Review Agenda:**

*Course Action Additions:*

Department of History: HIS 5XXX: Readings in Curation & Public History and HIS 6XXX: Seminar in Curation & New Media. Majority approved.

Department of Philosophy: HUM 5XXX: Place and Space. Majority approved.

*Course Action Revisions:*

Department of English: LIT 6039, LIT 3076, and LIT 6097. Majority approved.

*Course Deletions:*

School of Visual Arts and Design: DIG 6877. Majority approved.

*Course Continuations:*

Department of History: AMH 5149. Majority approved.

School of Performing Arts - Music: MUE 5921 and MUE 6080. Majority approved.

Next meeting will be set for late January/early February over email.

s/ Trisha Farmer  
Secretary

Date Approved: 01/28/2016