

2015-2016 CAH GRADUATE STUDIES AND RESEARCH COMMITTEE MINUTES
Friday, October 2, 2015, College of Arts & Humanities
E-meeting

Attending (all were emailed): M. Brenckle, S. French, L. Hepner, D. Jones, T. Thaxton, G. Vitanova, S. Warfield, K. Watson

CC'ed in correspondence: B. Clercx, H. Lopez, R. McDaniel, J. Moore, B. Noel, T. Philpotts, J. Sacher, M. Santana, M. Strawser, E. Wardle

Trisha Farmer emailed all committee members the following message:

“Hello all,

We received two items for the GS&R meeting scheduled for this Friday, October 2. Due to this, **we are having an e-meeting!** Please note that due to the e-meeting, a physical meeting will not take place.

The first two attachments are a CAR and ST from Texts and Technology. Both are titled Digital Ethics. The syllabus and email from Philosophy endorsing the courses is attached next. The next item is the minutes for the last GS&R committee meeting (2/25/15). Lastly, the course agenda is attached.

All items can also be found at the CAH_GS&R folder (which you all should be able to view). Please click the link to view the folder: \\net.ucf.edu\cah. You should be able to see the link to the GS&R folder. You all should have access to it on your work computers. Everyone has read-only capabilities and cannot access the server at home unless you're on the NET Domain and have access to VPN. However, you can save documents on your desktop and take them home to view. Normally, I will keep all the documents on the server and only send the course agenda. If you have problems locating the shared folders, please let me know. I can talk you through with what little knowledge I have or I can ask CAH Tech to help.

To Vote Electronically (For GS&R committee members only):

As with previous e-meetings, we “vote” electronically through Outlook. Click the “Vote” button in the “Respond” area at the top of the email; the “vote” button is located just to the left of the “Reply/Reply All” buttons:

Once you click the “Vote” button, please select “approve”, “reject”, “abstain”, or “approve with exceptions”. The system will then ask you to confirm your vote and if you have any additional comments.

Please note that when you use this feature you are voting on the entire agenda; so, if you approve some course items but do not approve others, you should select the “approve with exceptions” button and then explain the vote in the body of your e-ballot.

If you are accessing your email via webmail.ucf.edu, you will not have access to the voting buttons. In that case, please reply to this email with your e-vote decisions.

Please review the attached documents and then send me your electronic vote by **Friday, October 2**. If you have any questions or concerns, please let me know!

Thanks,
Trisha”

Course Review Agenda:

Course Action Addition:

Texts and Technology PhD Program: PHI 6XXX: Digital Ethics. Unanimously approved with minor change to course syllabus.

Special Topics Addition:

Texts and Technology PhD Program: PHI 6938: Digital Ethics. Unanimously approved with minor change to course syllabus.

Next meeting is set for Friday, October 23, 2015 at 12:00 PM in CAH 192 unless otherwise specified.

s/ Trisha Farmer
Secretary

Date Approved: 10/23/15